

HOW TO MAKE A RESERVATION

You may make a reservation online, in person, or over the phone at our Wichita, Oklahoma City or Tulsa location. Your reservation will be confirmed upon receipt of your deposit; deposits are required in order to confirm a reservation. Deposit requirements are given in the tour pricing for each tour. A credit card may be used to make the required deposit, or you may mail a check to a Village Travel office. Approximately 6-8 weeks prior to the departure date, you will receive a detailed tour itinerary, luggage tags, and your final payment statement. The final payment due date will be listed on the invoice (35 to 95 days prior to departure date).

Tours including air and/or cruise travel: Due to strict FAA security regulations, it is imperative that you give your name exactly as it appears on your passport or photo ID when making a reservation that involves a cruise or air travel. When you receive your invoice, please make sure that the name on your invoice matches the name on your photo ID or passport. *Notify us immediately if the name on your invoice is different from the name on your photo ID or passport.* Call to request that it be added to your file. **Book online anytime at www.govillagetravel.com**

Wichita area: 316.721.4455
Outside Wichita, Toll-Free: 1.800.333.0312
4255 N. Ridge Road, Wichita, KS 67205

Oklahoma City: 405.427.8688
Outside Oklahoma City, Toll-Free: 1.800.283.3338
3021 N.E. 50th Street, Oklahoma City, OK 73121

Tulsa: 918.739.3673
Outside Tulsa, Toll-Free: 1.800.333.0312
19414 E. Admiral Place, Catoosa, OK 74015

GENERAL INFORMATION

THE COST OF YOUR TOUR INCLUDES: All transportation, hotel accommodations, all transfers, cruise fares, luggage handling, all sight-seeing local guides, admissions, entrance fees and meals which are specified on the itineraries. When applicable, port charges may or may not be included. Contact our office for information regarding port charges.

NOT INCLUDED: Meals other than those specified in the itineraries, valet/laundry service, room service, personal tips to wait staff and maids, and other items of a personal nature. Cruise fares do not include the cost of shore excursions or on-board gratuities (unless noted otherwise). Negotiated group airfares are subject to change until ticketed and are subject to additional airline charges. Contracted group air space is based out of Wichita, Oklahoma City and/or Tulsa. Air deviations are subject to current airfares and may require an additional deposit and additional cost to the tour price.

DOCUMENTATION: When traveling outside the United States, it is imperative that you have, in your possession, a valid passport. Tours requiring this documentation will be noted as such. A photo ID must be presented at the airport if you are flying.

LUGGAGE: Handling of one piece of luggage (not to exceed height of 28" and weight of 50 pounds) per person is included in the price of the tour. If you bring a carry-on bag, you are solely responsible for handling it at all times. A charge of \$7 per day is charged per bag, if additional luggage is required. On fly tours, additional fees may be charged by the airlines when checking in at the airport and current airport safety regulations may require you to handle all of your own luggage between the motorcoach and airport terminal. Although every effort is made to handle the luggage as carefully as possible, Village Travel cannot assume liability for loss, damage or breakage of luggage.

TOUR DIRECTOR: A Professional Tour Director will accompany you for the complete itinerary, and is in full charge of all the details in order to make your vacation more enjoyable. The Tour Director's primary concerns are to make sure that you receive all services as outlined in the itinerary and that you enjoy your vacation. We reserve the right to not send a Director if the reservations do not meet our minimum requirement. However, you will be notified of this decision prior to full payment.

TIPPING: Tips for luggage porters, bellhops, doormen and wait staff for prepaid meals are included in the price of your tour. The traditional end-of-tour gratuities to the Driver and Tour Director are not included in the tour price. We suggest you enclose gratuities in envelopes and present them individually at the end of the tour. Generally, \$3 per day per traveler for the Driver and \$3 per day per traveler for the Tour Director is appreciated. On all cruises, tipping is not included for the ship staff (unless noted) and is a matter of individual preference.

AIR TRANSPORTATION: We do our best to allow all departure cities to connect at a common point. Our Tour Director will depart from the most logical Village location and meet up with the rest of group as early as the flight schedules allow. Village Travel does not accept liability in the case of any passenger being denied boarding by any airline carrier due to the carrier's overbooking of a flight.

CANCELLATIONS: We realize that illness and personal problems do occasionally arise and make it impossible to continue your plans. Unless otherwise noted, a full refund of your deposit will be made if you cancel before the final payment date. For cancellations after the date final payment is due, a 10% cancellation fee is assessed plus any nonrefundable expenses incurred for hotels, transportation, or other suppliers utilized on the tour.

REFUNDS: Refunds will be issued no later than 30 days after the tour in question returns. All cancellations must be sent in writing to the Village Travel office near you. No refunds are possible for unused portions of a tour unless arrangements are made prior to departure. If you must cancel in route, refunds will be whatever net funds Village Travel can recover from contractors. One day tours are non-refundable.

RESPONSIBILITY: Any person reserving or purchasing any Village Travel product published in the tour catalog or at govillagetravel.com accepts the condition that Village Travel reserves to itself the exclusive right to change or cancel itineraries, hotels, and other tour components whenever it is deemed necessary. If this occurs, every effort will be made to offer alternate dates and/or programs. Published times on itineraries are as accurate as possible but subject to change due to traffic, weather, mechanical and any other conditions beyond Village's control that prevent Village from operating as scheduled. Village Travel expressly disclaims any liability for any damages that may be incurred for any changes, cancellations or delays on any itinerary on any Village tour. Tours canceled by Village may result in refunds in the form of future travel vouchers that equal the value of the tour (less any non-refundable portion of the tour including, but not limited to, travel insurance premiums).

MOTORCOACH SEATING: In order to give everyone opportunity for the "best" seats on the coach, you will be asked to rotate seats on a predetermined basis by the Tour Director. Please do not ask for preferential treatment by deviating from the seating arrangements.

MOTORCOACH RESTROOMS: The restroom on the motorcoach is there for the convenience of the passengers. However, to insure the traveling enjoyment of all passengers, we request the usage be limited, if possible.

TOUR ACTIVITY LEVEL RANKING: Tour pacing and physical requirements vary per itinerary. Village provides activity level rankings for each tour, which are noted on the catalog advertisement for any given tour. Each passenger should study the day-to-day itinerary and decide whether they are capable of handling the various aspects of each tour. Please understand that all tours involve a certain amount of moving from place to place, getting on and off various modes of transportation and navigating tourist sites on foot. On levels 1-2, you are welcome to bring a folding wheelchair, provided you have a traveling partner that is able to set up and push the chair for you. **Level 1:** This tour operates at a *leisurely* pace, and involves minimal physical activity, such as climbing some stairs, boarding a motorcoach, and walking short distances. **Level 2:** This tour requires *average* physical activity. You should be in good health, able to climb stairs and walk reasonable distances, possibly over uneven ground. **Level 3:** To truly experience the program and destinations, you need to be able to participate in physical activities such as longer periods of walking, over uneven terrain, climbing stairs and periods of standing. Unfortunately, this tour is not appropriate for individuals who use wheelchairs, scooters, walkers or similar equipment. **Note:** One day tours should be considered as Level 1 unless otherwise stated. Sports-related tours should be considered a Level 3. Please read itinerary carefully and speak with one of our Reservationists to determine if a tour is right for you.

ERRORS & OMISSIONS: While every effort is made to ensure the accuracy of information in our brochures, on our website or communicated by our reservation staff, errors or omissions are possible and Village is not responsible for such error. If a mistake is made in billing, we reserve the right to correct the invoice and you will be responsible for proper payment.

SMOKING & WEAPONS ARE PROHIBITED

TRAVELERS NEEDING SPECIAL ASSISTANCE: You must report any disability requiring special attention to Village at the time the reservation is made. Village will make reasonable efforts to accommodate the special needs of tour participants. Such participants, however, should be aware that the Americans with Disabilities Act is inapplicable outside of the United States and facilities outside the United States for disabled individuals are limited. It is strongly recommended that persons requiring assistance be accompanied by a companion who is capable of and totally responsible for providing the assistance. Neither Village nor its personnel, nor its suppliers, may physically lift or assist clients into transportation vehicles. If a traveler thinks he or she might need assistance during a trip, he or she should call Village to determine what assistance might reasonably be given. Village cannot provide special individual assistance to tour members with special needs for walking, dining or other routine activities. Personal mobility devices are strongly discouraged on all tours offered by Village due to the amount of space they require in a motorcoach. In most cases, Village can accommodate one of these devices per tour. Arrangements must be made at the time of reservation, and Village will not be responsible to load or unload the device throughout the tour. **To request a wheelchair accessible motorcoach or room on a cruise, the traveler or person sharing the room must have a recognized disability that alters a major life function and requires the use of a mobility device and the use of the accessible features provided in the wheelchair accessible motorcoach or stateroom.*

CONSENT: Participants may be photographed and hereby consent to the photographs being used for the promotional purposes of Village. In addition, you consent that any comments that you submit as a review or your social media posts may be used for Village's promotional purposes.

GENERAL DISCLAIMER: Village monitors security situations around the world as well as government travel advisories. Conditions may require Village to change or even cancel trips. You accept the risks involved in travel, both foreign and domestic, and accept responsibility for your own travel decisions. Client shall indemnify and hold harmless Village Travel, LLC., its affiliated entities and its and their employees, agents, shareholders, officers, successors and assigns (collectively "Village"), from all suits, actions, losses, damages, claims or liability for any personal injury, death, property damage or other loss, accident, delay, inconvenience or irregularity which is occasioned by any negligent acts or omissions of Village arising out of any goods or services provided for this or these trips. Additionally, responsibility is not accepted for losses or expenses due to sickness, lack of appropriate medical facilities or practitioners, weather, strikes, theft, pandemics, or other criminal acts, war, terrorism, computer problems, or other such causes. Other risks may arise such as, but not limited to, hazards of traveling in foreign countries including undeveloped areas, the hazards of travel by aircraft, bus, van, train, automobile or other motorized vehicle, differing safety standards, sickness, criminal acts committed by others, allergic reactions, and/or animal encounters. You are voluntarily participating in the tour and Village, and as lawful consideration for the agreement to travel with Village, you agree not to make a claim against Village, its related companies, officers and employees for injuries, death, or any other claim and agree to release Village, its related companies, officers and employees from any such claim. This release is binding on all members of your traveling party, as well as your Estate and heirs and this provision shall be enforceable even after your trip has ended. If you make your own air reservations, Village is not responsible and shall provide no refund if your flight schedule changes so that you are not able to enjoy the entirety of your tour. All services and accommodations are subject to the laws of the country in which they are provided. Village reserves the right to make changes in the published itinerary whenever, in their sole judgment, conditions warrant, or if Village deems it necessary for the comfort, convenience, or safety of the tour. Village reserves the right to withdraw any tour announced. Village reserves the right to decline to accept any person as a member of the tour, or to require any participant to withdraw from the tour at any time, when such action is determined by the Tour Director to be in the best interests of the health, safety, and general welfare of the tour group or of the individual participant. If you are traveling with children, you are solely responsible for their behavior and monitoring them throughout the tour. Neither does Village accept liability for any carrier's cancellation penalty incurred by the purchase of a nonrefundable airline or other ticket to the tour departure city and return or otherwise.

ACCEPTANCE OF TERMS AND CONDITIONS: If you have any questions regarding these terms and conditions please contact Village. Payment of your deposit to Village Travel constitutes your acceptance of the terms and conditions provided herein. Village reserves the right to modify these terms and conditions at any time, without notice. THIS AGREEMENT SHALL BE GOVERNED AND INTERPRETED PURSUANT TO THE LAWS OF THE STATE OF KANSAS BY MUTUAL AGREEMENT OF THE PARTIES HERETO AND THE FEDERAL AND STATE COURTS IN KANSAS SHALL HAVE EXCLUSIVE AND SOLE JURISDICTION OVER ANY DISPUTE, CONTROVERSY OR SUIT ARISING RELATIVE TO THIS AGREEMENT.

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TRAVEL INSURANCE: Village Travel recommends that you purchase a travel protection plan to help protect you and your travel investment against the unexpected. For your convenience, we offer a travel protection plan provided by Travellex Insurance Services. Please Note: To be eligible for the waiver of pre-existing medical condition exclusion, the protection plan must be purchased within 21 days from the time you make your initial trip deposit, full trip cost must be insured, and you must be medically fit to travel at time of plan purchase. The plan cannot be purchased after final payment. For more information, brochures are available or you may visit our website www.villagetours.net/travel-protection/. By remitting payment for insurance I acknowledge that I have read and understand the Policy, and the Fraud warning, disclaimers, and important consumer information notices (found in the brochure). This is a brief description of benefits. To view/download the Policy, including the full coverage terms and details, including limitations and exclusions, go to: <http://policy.travelexinsurance.com/357A-1020>. Travellex Insurance Services, Inc. CA Agency License #0D10209. Travel Insurance is underwritten by Berkshire Hathaway Specialty Insurance Company; NAIC #22276. 386

**IF YOU HAVE QUESTIONS ABOUT A
POLICY, PLEASE CALL:
316.721.4455 or 1.800.333.0312**